



STATE OF WASHINGTON

**LAW ENFORCEMENT OFFICERS' AND FIRE FIGHTERS'
PLAN 2 RETIREMENT BOARD**

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SPECIAL BOARD MEETING

June 22, 2004

Minutes

The Law Enforcement Officers' and Fire Fighters' (LEOFF) Plan 2 Retirement Board met in the Boardroom of the Washington State Council for Fire Fighters' located at 1069 Adams Street S.E., Olympia, Washington on June 22, 2004.

Board Members Present:

Kelly Fox, Chair
Jack Simington, Vice Chair
Pat Hepler
Mark Johnston
David Moseley
Senator Linda Evans Parlette
Representative Geoff Simpson
Doug Pendergrass
Doug Cochran
Maureen Morris

Staff Present:

Steve Nelsen, Executive Director
Jessica Burkhart, Executive Assistant
Jeralyn Faulhaber, Administrative Services Manager
Tim Valencia, Senior Research Policy Manager

Guests:

Jim This, Facilitator

Board Members Not Present:

Michael Edwards

Kelly Fox, Chair, called the meeting of the Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board to order at 5:10 p.m.

1) Strategic Planning/Performance Measures

Steve Nelsen, Executive Director introduced Jim This as the Strategic Planning Facilitator. Jim This introduced himself and gave a brief overview of his background. He went on to present the process he would use to guide the board through developing their Strategic Plan. The process involved the following elements:

- Guiding Principles
- Priority Goals
- Performance Objectives
- Primary Strategies
- Action Plans

Mr. This directed Board members to divide into groups to brainstorm potential mission statements for the LEOFF Plan 2 Retirement Board. The groups then came together to compare statements and discuss them. They then broke into their designated groups to discuss or develop various goals, performance objectives and strategies.

Mr. This called the groups back together to review and come to consensus on the proposed goals, objectives and strategies. The Board members, along with the Jim This created a draft strategic plan which will be discussed further at the June 23, 2004 Board meeting.

Next Scheduled Meeting

The next meeting of the LEOFF Plan 2 Retirement Board is scheduled for June 23, 2004 from 9:30 a.m. – 3:00 p.m. at the Washington State Investment Board located at 2100 Evergreen Park Drive S.W., Olympia, Washington 98502.

Next Meeting in July

The July meeting of the LEOFF Plan 2 Retirement Board is scheduled for Wednesday, July 28, 2004 from 9:30 a.m.– 3:00 p.m. Washington State Investment Board at 2100 Evergreen Park Drive S.W., Olympia, Washington 98502

There being no further business, the meeting adjourned at 8:45 p.m.